

TEIGNBRIDGE DISTRICT COUNCIL

EXECUTIVE MEETING

21 JULY 2020

Report Title	Revision of The Devon Districts Procurement Strategy
Purpose of Report	To provide an outline of The Devon Districts Procurement Strategy and seek approval to implement this strategy within Teignbridge District Council.
Recommendation(s)	The Committee RECOMMENDS to Executive that: (1) the themes, actions and outcomes set out in the Devon District Procurement Strategy (DDPS) 2019-2022 are approved (2) To establish any council specific priorities or objectives which need to be incorporated into the strategy (jointly or individually)
Financial Implications	The potential financial implications are identified in 2.1 Martin Flitcroft – Chief Finance Officer Tel: 01626 215120 Email: @teignbridge.gov.uk
Legal Implications	No Comment
Risk Assessment	Please see section 2.3 Rosanna Wilson Corporate Procurement Officer Tel: 01626 215 120 Email: rosanna.wilson@teignbridge.gov.uk
Environmental/ Climate Change Implications	Please see section 2.4 Rosanna Wilson Corporate Procurement Officer Tel: 01626 215 120 Email: rosanna.wilson@teignbridge.gov.uk
Report Author	Rosanna Wilson Corporate Procurement Officer Tel: 01626 215 120 Email: rosanna.wilson@teignbridge.gov.uk
Portfolio Holder	Cllr Alan Connett
Appendices	Appendix A: The Devon Districts Procurement Strategy Appendix B: Review of the 2014 – 2018 Action Plan
Background Papers	

1. BACKGROUND

1.1 The Devon District Procurement Authorities (DDPA) of Exeter City Council, Mid-Devon District Council, North Devon District Council, South Hams District Council, Teignbridge District Council, Torridge District Council and West Devon Borough Council have been working collaboratively to draft the third iteration of a joint DDPS.

1.2 In 2018 the Local Government Association (LGA) published the second version of the National Procurement Strategy (NPS) which built on councils' achievements under the previous Strategy.

1.3 Councils have assessed their own progress under that strategy. The new DDPS seeks to align with the identified themes of the NPS 2018, which have been identified as a priority by the DDPA.

1.4 THEMES

The four key themes contained within the DDPS are:

- Contract Management
- Social Values
- Engagement with SMEs and Local Businesses
- Behaving Commercially

1.5 The DDPS includes an action plan, which breaks each of the headings down into actions and outcomes to be achieved in the period 2019 - 2022 based on their priority setting.

1.6 Each council is responsible for implementing and monitoring their own outcomes. Progress against the action plan will be reviewed quarterly by the DDPA. It is the intention that as new actions and outcomes are identified, they will be added to the action plan as part of the annual review.

1.7 DDPS 2014 - 2018

The final review of the action plan from the DDPS 2014-18 is attached at Appendix B. Key outcomes which were the result of this strategy are as follows:

- Implementation of a contract management toolkit
- Contract clauses clearly state payment terms and will ensure timely payment of monies owing.
- Responsible Procurement Strategy with supporting policies

Figure 1 shows how the DDPS sits within the current strategies.

Figure 1



2. **REPORT DETAIL**

2.1 **Financial**

There is a possibility of an increase in costs if The Council place too much emphasis on sustainability i.e. increased costs from using innovative environmentally friendly products

2.2 **Legal**

All Procurement activity will be compliant with the Public Contract Regulations 2015 any other governing law (on a contract by contract basis).

2.3 **Risk Assessment**

- **Risk:** Insufficient resource to deliver the outcomes set out within the strategy.
- **Mitigation:** The Corporate Procurement Officer will manage resources to ensure an optimum delivery of operational and strategic outcomes. These outcomes have been prioritised low, medium and high to reflect that not all participating Councils will be in a position to deliver all of them, due to differing levels of Procurement resource.
- **Risk:** Purchasing Departments continue to avoid compliance with procurement and contract management guidance provided in strategy roll out.
- **Mitigation:** Training will be provided to all relevant officers regarding contract management and compliance.

2.4 **Environmental/Climate Change Impact**

The strategy encourages the consideration of a minimum weighting of 5% regarding sustainability within tender evaluation criteria.

3. **OPTIONS**

An alternative option is for Teignbridge District Council to concentrate on their Responsible Procurement Strategy. However, this would fail to deliver the benefits of collaboration and shared working across the county.

4. **Q&A**

What authorities form the DDPS?

- Exeter City Council
- Mid Devon District Council
- North Devon District Council
- South Hams District Council
- Teignbridge District Council
- Torridge District Council
- West Devon Borough Council.

Why aren't East Devon, Plymouth and Torbay involved?

East Devon's Procurement is conducted by Devon County Council. Plymouth and Torbay are unitary authorities that chose not to be part of this strategy.

Why is this strategy from 2019 being introduced in 2020?

The strategy was finalised and agreed by all Procurement Officers from each authority in December 2019. The strategy was presented to The Senior Leadership Team at the beginning of 2020 and there were plans to introduce it to The Executive after this, however, COVID-19 delayed this.

We have a Responsible Procurement Strategy and a Sustainable Procurement Policy and Procedure. Why do we need another strategy?

The Responsible Procurement Strategy is Teignbridge specific. The Sustainable Procurement Policy and Procedure sits under this strategy. The policy states to officers how they should be conducting their procurements, whilst the strategy is our vision. The Responsible Procurement Strategy has not been reviewed but the current Corporate Procurement Officer.

The Devon Districts Procurement Strategy is not Teignbridge specific. It is a strategy agreed by several authorities.

Should Social Value be separated from Sustainable Procurement?

Sustainable Procurement encases social value, the environment, ethics and equal opportunities. This is to enable procurement to deal with several aspects when purchasing, rather than just one aspect, as that is our Corporate Social Responsibility

Regarding the sustainable weighting of 5% should this be more? What are other authorities doing?

Other authorities have accepted this strategy and are using the 5%. It should be noted that this is a consideration of a minimum 5%. Officers will have the option to choose a higher weighting.

What is our target for procuring local SMEs?

32%

Why don't we have financial penalties within contracts?

Because you are only allowed to do that for contracts within the private sector

5. CONCLUSION

It is recommended that the Devon Districts Procurement Strategy is implemented to meet the targeted themes in section 1.4.